

Unity Oldland Methodist Church

West Street, Oldland Common, Bristol BS30 8QS

BOOKING FORM

Check availability before completing form, please ring Ruth Mallett 07546101508

HIRER:

Name.....

Address.....

.....

.....

E-mail address.....

Telephone No.

Organisation/activity.....

.....

BOOKING DETAILS:

Event/activity.....

.....

No of people expectedAdults.....Children.....

Facilities required (Please tick)

Hall Church.....

Date(s).....

.....

(If insufficient space, please attach separate list)

Time: From..... To.....

(Please include setting up and clearing up times)

Do you require the Kitchen for making drinks only? Yes.....No.....

Do you require the kitchen to use our cooking appliances? Yes..... No.....

PLEASE NOTE Only cooking pans suitable for induction hobs should be used.

NO ALCOHOL OR SMOKING IS ALLOWED ON THE PREMISES.

AGREEMENT: All Hirers must be over 18years old

I/We have completed this form to the best of our knowledge and confirm my/our agreement to all of the Terms and Conditions set out on an enclosed sheet.

Signed.....

Print Name.....

Date.....

Please return this form to the Church Secretary Susan Weaver gingerweaver@hotmail.com

We will come back to you to confirm the space requested is available and a price. All one off / ad hoc bookings must be paid at least 7days in advance with a £50 deposit returnable if the facilities are left as required. This covers any breakages or extra cleaning required.

You may prefer to pay this by **Bank Transfer:**

Unity Oldland Methodist Church

Sort Code: 08-92-99 Account no 65140662

NOTE If these payments are not received 7 days in advance, the booking will be presumed to be cancelled.

Repayment of the deposit may not be for 7 days. We therefore ask for your Bank details please.

Name of the account holder:.....

Sort Code-.....-.....

Account no.....

Thank you.

If you require an internet connection whilst on our premises you may like to note our password is **sAj7kYdpfvdX**

CHARGES

£20 per hour for the hall or the church

£75 for parties up to 4 hours

Kitchen £25 for other than tea making

£50 returnable deposit required on all ad hoc bookings returnable if no extra cleaning or breakages have occurred.

All day bookings will be negotiated.

Hirer must complete Church Test and Trace Book and keep own list of participants.